

**Project Manager
Monthly Site Inspection Report**

Project Manager	Project Name	Project #	Date

Administrative Issues	Compliant	Non-Compliant	NA	Comments
Monthly jobsite safety meeting held?				
Weekly toolbox safety meetings held?				
Daily reports kept current?				
Daily Briefings conducted daily and submitted to office?				
Emergency phone list current and verified?				
SDS list current?				
Safety Manual and related forms on site?				
Crisis Management Plan on site?				
Pre-construction meetings (i.e. Pre-erection) coordinated?				
Non-conforming subcontractors written up?				

General Job Conditions	Compliant	Non-Compliant	NA	Comments
Site Control Addressed:				
Fencing present and effective?				
Safety signage restricting access and specifying site requirements?				
Public thoroughfares and traffic control signs?				
Area protection adequate?				
Site Dust control in place and effective?				
Housekeeping and cleanliness acceptable?				
Public Exposure To the Following Addressed:				
Vehicles?				
Construction Material?				
Any other concerns: water, ice, obstructed sidewalks?				
Street clean up: dirt, gravel?				
Environmental Issues Addressed:				
Gas/Oil spill and containment?				
Abandoned chemicals, drums, bags, etc.?				
Lead paint? /Asbestos?				
Water intrusion, mold?				
Stormwater Management permit and plan?				
Proper concrete washout area?				

County Issues Addressed:				
Hours of operation noise restrictions?				
Fugitive dust control applicable to your site?				
Hot work permits in place when needed?				
Fire department permits, fuel storage, propane tank sitting?				
Fuel storage-Permitted, placarded, environmentally controlled, barricaded?				

Loss Prevention	Compliant	Non-Compliant	NA	Comments
Site storage yard Secured?				
Adequate outside lighting?				
Guard service?				
Accountability of rental equipment?				
After hours emergency numbers posted?				

Office Trailer & Storage Trailer	Compliant	Non-Compliant	NA	Comments
Proper stairs and handrail?				
Phone and power?				
Security of trailer and site?				
Hazardous chemicals? Gas properly stored?				

Project Manger Signature/Print	Date
Superintendent Signature/Print	Date